

Boys & Girls Clubs of DE

Fall 2007 – Spring 2008

Before & After Care Program @ Family Foundations Academy

GENERAL INFORMATION

- This program is licensed by the State of Delaware.
- The Before Care Program operates Monday – Friday from 6:30 – 8:30 am.
- The After Care Program operates Monday – Friday from 4:30 – 6:30 pm.
- Children in first through fourth grade enrolled at Family Foundations Academy are eligible to attend the program.
- **We will provide 30 minutes ONLY of Homework Help daily.**
- The After school program will be based on the Boys & Girls Clubs national programs, such as Project Learn, Nike Challenge, Smart Moves, and others.
- We will provide a nutritious snack every day.
- The ration between staff and children will be 1:15.
- There is a full-time Site Director and Education Director on site with additional qualified staff.
- Staff is certified in First Aid and CPR. Site Director is certified in the administration of medication.
- Care will be provided on half days at the school and on full days off at the school or the Greater Newark Boys & Girls Club.
- Children will be provided with outdoor play everyday, weather permitting.

TUITION

- All children must be members of the Boys & Girls Club. The membership fee is \$15 per child per year.
- Purchase of Care will be honored; however, more than 5 absences without prior notice will forfeit POC assistance. For more information on POC call 577-3600. **Field trip fees are additional for POC.**
- **Field trip fees are not included in tuition.** Field trips will be planned on full days off from school.
- All payments are due the Monday of the week that you require care. Any payments received after Monday will be charged a \$5 per day late fee.
- **All children must be picked up by 6:30 pm. A late fee of \$1 per minute will be charged beginning at 6:30 pm. This fee must be paid prior to the child's next day in the program.**
- **Weekly Care** – The fee for Before & Aftercare is \$85/week. This fee includes half and full days off from school. The fee for Before **OR** Aftercare only is \$60/week. This fee does not include half or full days off from school. Parents needing care on half or full days off from school that pay \$60/week will be charged and additional \$25/day for care on those days. An additional fee will be charged for Winter and Spring Break. **Casual Care** - parents that only need to use the program occasionally will be charged the following drop in fees: \$15/day for Before care, \$20/day for Aftercare, \$25/day for half days off from school, \$30/day for Before & Aftercare or full day off from school.
- No refunds will be given for partial weeks or non-use of the program after payment is received for the week.

HOW TO REGISTER

- Enrollment is on a first-come, first-serve basis.
- Return application with the membership fee, tuition for the first week, and current health appraisal and immunization record.
- Upon acceptance into the program you will receive a parent handbook and agreement form, which must be signed.
- Mail registration forms to: **Boys & Girls Club – Family Foundations Academy, attn: Tina Hattley, 1101 Delaware Street, New Castle, DE 19720**
- If you have any questions please contact the Program Director, Tina Hattley at (302) 463-3378
- Payment methods are Cash/ Checks / Money orders / or Electronic Withdrawal.

